MEMORANDUM  
CITY OF CHINO  
PUBLIC WORKS DEPARTMENT  

COUNCIL MEETING DATE: JUNE 18, 2019  

TO: MATT C. BALLANTYNE, CITY MANAGER  
FROM: AMER JAKHER, PUBLIC WORKS DIRECTOR  
SUBJECT: AMENDMENT TO DESIGN PROFESSIONAL SERVICES AGREEMENT - CENTRAL AVENUE WATER LINE REPLACEMENT PROJECT WA172 AND WATER MAIN REHABILITATION PROJECT WA162.  

RECOMMENDATION  
Approve an amendment extending the term of the Design Professional Services Agreement with KEC Engineers, Inc. for Central Avenue Water Line Replacement Project WA172 and Water Main Rehabilitation Project WA162 and authorize the City Manager to execute the necessary documents on behalf of the City.  

FISCAL IMPACT  
There are sufficient funds included in the Fiscal Year 2019-20 Capital Improvement Program; this is contingent upon the City Council's adoption of the Fiscal Year 2019-2020 Annual Budget.
BACKGROUND
City staff continuously monitor capital infrastructure to decipher which water mains are in need of replacement or rehabilitation. In 2016, City Staff determined that the following water main lines needed replacement in the coming years due to deterioration, including the following segments:

- Central Avenue - Chino Ave. to Schaefer Ave.
- Victoria Street - Ramona Ave. to Santa Ana Ave.
- Ramona Avenue - Walnut Ave. to Victoria St.
- Santa Ana Place - Victoria St. to 250 Ft. Northerly

As a result, staff solicited proposals to design the above water main replacement projects. On August 4, 2016, the City received three (3) proposals from highly qualified engineering firms. Staff reviewed the proposals submitted from all three (3) and ranked the firms for cost comparison purposes. KEC Engineers, Inc., Chino, CA (KEC), was selected as the most qualified firm, with the lowest cost proposal. On October 4, 2016, the City entered into an agreement with KEC in the amount of $41,922.50, which included contingency for unanticipated design work.

ISSUES/ANALYSIS
Since the time of agreement award, KEC’s work has progressed satisfactorily and the term of the agreement was administratively extended to its three-year maximum. Re-prioritization of water main rehabilitation efforts led to Projects WA172 and WA162 being temporarily delayed to expedite more pressing repair projects.

KEC’s design effort is nearly completed and staff anticipates final submittals to be prepared in the coming months so that construction of the project can be taken out to bid. To date, the agreement balance remains within its original Council approved budget. The City’s purchasing ordinance and administrative procedures require that agreement extensions beyond two (2) one-year periods receive Council approval. Therefore, staff recommends that the City Council approve an additional one-year term extension to KEC to allow for the completion of the design work for Water Projects WA172 and WA162 through June 30, 2020.

Attachments: Design Professional Services Amendment